

**Assessment and Evaluation Committee**  
**Wednesday, February 18, 2009**  
**3:00-4:00 p.m.**  
**Notes**

**Present:** Gail Abraham, Lynn Akey, Sue Ellen Bell, Marcius Brock, Kellian Clink, Avra Johnson, Ted Johnson, Jackie Lewis, Gregg Marg, Michael Miller, Cecilia Pick, Rollie Rowe

**1. Update from Office of Institutional Planning:**

**(a) Assessment Director:** Interim Assistant Vice President Johnson informed the committee that due to the budget the Assessment Director position has been frozen. Rollie Rowe will be assigned additional duties for assessment including VSA. However, there will be no title change. Assistant Vice President Johnson will continue to work with the Colleges and departments. There is also some thought of devolving assessment down to the College level.

Assistant Vice President Johnson also mentioned that would like to hire a research analyst in lieu of the Assessment Director. There was concern that while the research analyst could assist Rollie, this person would not be knowledgeable about assessment and program evaluation.

**(b) Role of the External Consultant:** Assistant Vice President Johnson provided the committee with a handout about the role of the external consultant. It was decided to table the discussion until the next meeting so that member would have time to review the handout. Relatedly, the committee was asked to consider the need to include external reviewers in the self study process of academic programs.

**(c) NSSE:** Rollie Rowe informed the committee that NSSE in progress

**(d) VSA:** Rollie Rowe provided an update on VSA. He provided a handout of MSU College Portrait and a handout with important dates. Rollie would like some feedback on the buttons before April so that he can make changes in a timely manner.

**2. Alternative models of assessment:** In light of Provost Olson's comment at Meet and Confer, the committee discussed various options. Some of the suggestions included (a) releasing a person who would be responsible for assessment in the College. This person should be knowledgeable of the field (b) having retired faculty volunteer.

**Student Outcomes:** Interim Assistant Vice President Johnson requested that the committee identify institutional student outcomes. Lewis suggested that the UCAP and Gen Ed Committees should also be involved in this process.

**Student Learning Outcomes:** Mike Miller provided an overview of the need for institutional student learning outcomes. The committee then divided into subgroups: Student Learning Outcomes and VSA.

**VSA Group:** Pam, Gail, Cecilia, Gregg, Rick, Rollie. Coordinator: Kellian - Charge: Review the College Portrait for institutions comparable to MSU and provide initial feedback on student learning outcomes and suggestions for potential "buttons" to the larger A/E committee.

**Student Learning Outcomes Group:** Sue Ellen, Lynn, Ted. Coordinator: Marcius - Charge: To identify institutional student learning outcomes for MSU based on a review of comparable institutions and provide initial feedback to the larger A/E committee.

Both groups will share their feedback at the next meeting on March 18. Rick and Rollie will provide information about peer institutions.

Once the larger committee has agreed on some student learning outcomes they will be shared with other submeets such as Budget, Planning, UCAP and Gen Ed.