

**Faculty Development Sub Meet & Confer Committee**  
**Faculty/Administrator Joint Meeting**  
**Notes**  
**September 19, 2008**  
**Approved by faculty 10/10/08**

Attending: Jane Earley (Admin), Kaye Herth (Admin), Hagemeister (SBS Faculty), Brietkruetz (Ed Faculty), & Tappe (Allied Health Faculty)

Meeting was called to discuss proposals of the faculty group with regard to changing some aspects of the Teaching Scholar Fellowship requirements and award amount.

- A. Hagemeister presented the minutes of the 9/12/08 meeting to Deans Herth and Earley and discussed some of the issues that have been raised with respect to requirements that recipients set aside a consecutive 8-week period and not be able to teach during the time frame.
  - i. Dean Earley talked about the history of these awards and need to protect a chunk of time for faculty. She noted that it was a difficult issues when first proposed, and that while things have changed, the idea of having a chunk of time devoted to this type of teaching scholarship is still compelling rationale. The group also discussed that the rationale of not having time broken up with other things was still important.
  - ii. Hagemeister, Breikruetz, and Tappe discussed the difficulties of being in programs that have many teaching opportunities in the summer and that faculty who are in those departments often find it difficult to have 8 consecutive weeks. Hagemeister also noted that committee members have rec'd calls and questions about this.
  - iii. Herth and Earley pointed out that this entire conversation about "summer" may change with the new 9-month appointments and the opt-in language.
  - iv. After additional discussion of these issues, the group decided that they were not issues that could be resolved for the Fall 2008 call for proposals for the award since it has already been announced. (Call for applicants was sent out by Cheryl Temple on Wednesday, Sept. 17.) We agreed to continue to discuss these issues over the year and have Cheryl remove all documents that are dated by Oct. 17, 2008 so that changes can be made for the 2009 round without confusion.
  
- B. Having decided that changes could not immediately be made in the TSF Program guidelines, we discussed the possibility of asking for a \$1,000.00 increase in the awards. The amount \$6000 that was originally set is now below the rate for even adjunct and new probationary faculty to teach a 3-credit course. Other awards at the University have increased over time with salary increases. Deans Earley and Herth agreed to bring this forward to upper administration and attempt to secure \$10,000 in additional funds to increase each of the 10 fellowship awards by \$1000 each. They both noted that given the tight budgetary issues, it may be difficult, but they would request this.
  
- C. Two other items were discussed briefly. One is the Feb. 20 Tenure and Promotion Seminar, and the second was the request that we have a break-out session for some of the non-teaching faculty who come under the IFO guidelines for Professional Development Plans, Reports, and the T & P process, but who are not teaching or teach very little. We will continue to work on this. Hagemeister agreed to make sure the Feb. 20 is on all Dean's calendars for next spring.

Meeting adjourned at 2:30pm

*NOTE: As a result of this meeting, Deans Earley and Herth agreed to talk with Vice-President/Provost Olson and Vice-President Winkworth about the possibility of increasing the Presidential Teaching Scholar Award to \$7000. This was accepted and approved and the application materials online reflect this increase.*

*Notes submitted by Annelies Hagemester*

*Notes approved by Faculty Dev Committee 10/10/08*